Technician (Creative Arts, Technology & Science)

Location: Ark Kings Academy (based on the Secondary Site)
Salary: Ark Support Scale 6, Pay Points 8-19, Outside London, £26,824-£32,061 pro rata
Actual Salary: £23,073.14 - £27,577.83
Hours: 36 hours per week, Monday-Thursday 8:00am-4:00pm and Friday 8:00am-2:30pm, 39 weeks per year.
Contract: Permanent
Closing date: 9:00am on 25th November 2026, we reserve the right to close the vacancy early if a high volume of applications is received
Start date: As soon as possible

Be part of a truly 'Good' school with a dedicated staff team.

About the role:

As a Technician, you will provide technical and practical support across the Creative Arts, Technology, and Science departments, helping staff deliver engaging, high-quality lessons. You will be responsible for preparing materials and resources, maintaining and monitoring equipment, supporting practical classroom activities, and ensuring compliance with health and safety requirements. Through effective organisation and technical expertise, you will contribute to creating a safe, efficient, and stimulating learning environment that enables students to achieve their full potential.

About our school:

We are an all-through school serving the local community with pupils from Nursery - Year 11. Our mission is to create a school in which every child thrives, academically and socially.

Our school values are: 'Wisdom, Resilience, Kindness' – and they permeate everything we do in school with our pupils, our parents, our staff, and the wider community. We recognise our role in addressing inequality by ensuring that all pupils, regardless of circumstance have the opportunity to attain an excellent education.

The strengths of our school include:

- **Safeguarding:** Effective in all areas.
- **Behaviour:** Our pupils know the school rules of, 'ready, respectful and safe' and demonstrate these qualities in their behaviour towards each other and their teachers.
- **An ambitious curriculum:** Our well-sequenced curriculum, spanning early years to Year 11, ensures that all pupils, including those with special educational needs, receive a high-quality education.
- **Reading strength:** Our effective teaching strategies empower pupils to become fluent readers, setting them up for success in their academic journey.
- **Personal development**: At Ark Kings Academy, we prioritise personal development, preparing our pupils for their future roles as responsible citizens.
- **Attendance**: Our pupils and parents recognise the importance of high attendance, and at secondary, we sit above the national average.

Why work for us?

Joining Ark Kings means becoming part of a network of education experts who are all united by the same purpose - a commitment to making a difference where it matters most. You will have the opportunity to come together with your peers locally, nationally and sometimes even internationally, to share resources, learning and good practice.

You'll work with colleagues from different subjects, schools and regions, and have the chance to take on network-wide responsibilities such as leading programmes or training.

- Our salaries are 2.5% higher than main pay scale.
- Twice the number of training days as standard.
- Generous pension scheme – a salary average defined benefit pension scheme, meaning you build up a guaranteed amount in your pension, payable for every year of your retirement.
- Access to Ark Rewards – a scheme offering savings from over 3,000 major retailers.
- Interest-free loans – up to £5,000 available for season tickets or to buy a bicycle.
- Gym discounts – offering up to 40% off your local gym.
- Access to the Employee Assistance Programme – providing free, confidential counselling, legal advice and a range of different support services.
- Free soup in Autumn/Winter terms
- Free fruit in Spring/Summer terms

Ark Kings are deeply committed to staff wellbeing and work-life balance, which is why we offer an additional leave of absence day for personal commitments, along with a two-week October half-term—providing our staff with extra time to rest, recharge, and maintain a healthy work-life balance. These initiatives, alongside our comprehensive support systems, contribute to our well above national average benchmark for staff wellbeing and workload, as highlighted in our latest staff survey. By prioritising the wellbeing of our team, we foster a positive and supportive working environment where staff feel valued, motivated, and empowered to deliver their best for our pupils.

How to apply:

Please visit www.arkkingsacademy.org/vacancies and submit your application. This should include an explanation of your motivation to apply and examples/evidence of how you meet aspects of the job description.

We advise you to submit your application as soon as possible as we reserve the right to close the vacancy early if a high volume of applications are received. This is to ensure that we can manage application levels whilst maintaining a positive candidate experience. Unfortunately, once a vacancy has closed, we are unable to consider further applications.

For an informal and confidential discussion, please contact Tammy Mead or Paige Britton, HR on 0121 459 4451.



Ark is committed to safeguarding and promoting the welfare of children and young people in its academies. In order to meet this responsibility, its academies follow a rigorous selection process to discourage and screen out unsuitable applicants.

Ark requires all employees to undertake an enhanced DBS check. You are required, before appointment, to disclose any unspent conviction, cautions, reprimands or warnings under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. Non-disclosure may lead to termination of employment. However, disclosure of a criminal background will not necessarily debar you from employment - this will depend upon the nature of the offence(s) and when they occurred. To read more about Ark's safer recruitment process, please click this link.

We aim to build a diverse and inclusive organisation where everyone – staff and students – can do their best work and achieve their full potential. We want to reflect and represent diverse perspectives across our organisation because we know that doing so will make us stronger and more effective. To know more about Ark's diversity and inclusion commitments, please click on this link.

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Job Description

Key Responsibilities

Teaching and Learning Support

- Support teachers in planning and delivering practical lessons across departments.
- Prepare, test, and trial resources in line with schemes of work.
- Set up, deliver, and clear away materials and equipment for lessons.
- Provide in-class support to staff and students during practical activities.
- Assist in the display and storage of students' work and projects.

Equipment, Resources and Maintenance

- Ensure equipment is properly repaired, maintained and stored
- Maintain, repair, and safely store equipment across all subject areas.
- Manage inventories of materials (art supplies, food ingredients, scientific consumables), ordering replacements as required.
- Ensure specialist equipment (e.g. kitchen appliances, art/textiles tools, laboratory apparatus) is functional and well maintained.
- Manage waste disposal and recycling in line with regulations.

Health and Safety

- Ensure all activities comply with relevant health and safety regulations, including food hygiene and laboratory safety standards.
- Follow CLEAPSS guidance for science-related activities and materials.
- Prepare and maintain risk assessments for routine tasks and practical activities.
- Monitor classroom practices to ensure safe working environments at all times.
- Safely store, handle, and dispose of chemicals, hazardous materials, and food waste.
- Take appropriate action to stop any unsafe practices immediately.

Administration and Organisation

- Maintain accurate records of stock, equipment, and safety checks.
- Assist with departmental administration, including ordering and record-keeping.
- Support the organisation of exhibitions, events, and showcases across departments.

Other

- Contribute to a positive workplace culture with safeguarding at its core.
- Promote and safeguard the welfare of children and young people and log concerns on CPOMS.
- Ensure compliance with data protection policies and procedures.
- Liaise professionally with colleagues and external contacts.
- Contribute to a positive workplace culture with safeguarding at its core.
- Work collaboratively across departments and with the wider network to share best practice.
- Carry out any other reasonable duties as directed by your line manager or Head of Department.

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Person Specification

Qualification Criteria

- Right to work in UK
- GCSE in Maths and English, Grade C or above

Knowledge, Skills and Experience

- Experience of working in a school or a laboratory is desirable
- Knowledge of Health and Safety risk assessment
- Up to date knowledge of COSHH procedures and CLEAPPS requirements
- Excellent organisation and time management skills
- Excellent communication skills
- High level of proficiency with Microsoft Office
- Experience, knowledge or a keen interest of key practicals that demonstrate key scientific concepts and engage students.

Personal Characteristics

- Genuine passion and a belief in the potential of every student
- Deep commitment to Ark's mission of providing an excellent education to every student, regardless of background
- Enthusiasm and passion for science and for the role practical work plays in education
- Helpful, positive, calm and caring nature
- Excellent interpersonal skills with children and adults
- High standards and a keen eye for detail
- Able to take direction but also make good judgments and take initiative when required

Other

- Commitment to equality of opportunity and the safeguarding and welfare of all students
- Willingness to undertake training
- This post is subject to an enhanced DBS check
- This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English is an essential requirement for the role.

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